

The Oaks Community Association
Complaint Form



Date submitted: _____

We expect all residents, both homeowners and tenants, to be respectful of one another and to obey the rules and regulations which create a harmonious community atmosphere. Occasionally, however, violations of those R&Rs occur which affect the tranquility of the park. In order to resolve the problem appropriately, if possible, we require that complaints be submitted in writing.

If this is a recurring violation, disciplinary action by the Association may be initiated against the offender. It may be necessary to use this complaint to document the occurrences. Your identity, however, will remain confidential.

My complaint is regarding: Facilities or Grounds Management Resident

Name of Alleged Offender _____ Lot # _____

Street Address _____

Incident/Problem Details (include date, time, place, and description)

If a vehicle is involved, we need the following information:

Make & Model _____ Color _____ License # _____

How would you resolve the problem? _____

Your Name (printed) _____ Signature _____

Street _____ Lot # _____

Office use only: resolution of complaint _____
