

The Oaks Community Association

5607 Jackson Valley Rd, Ione, CA 95640 (209)-274-6056 Fax (209) 274-6058

CLUBHOUSE RENTAL AGREEMENT

Residents Name: _____ Phone Number _____

Address: _____ Lot Number _____

Date clubhouse is requested for: _____ Hours from _____ to _____

Is this for personal use of resident? _____ Yes _____ No

There is a \$200.00 Security Deposit and a \$25.00 User Fee required. The \$200.00 Security Deposit will be refunded if: 1) No damage is done to the facility or personal property in the Clubhouse, 2) The facility is left clean and in good order, and 3) The activity that takes place is as requested above and does not violate The Oaks Rules and Regulations. **In case of damage or if cleaning by The Association is necessary, actual costs will be deducted from the Security Deposit.** The \$25.00 User Fee is not refundable. Please pay by check or money order made payable to:

The Oaks Community Association

The deposit needs to be received by the office at least 10 days in advance of the event, payable by check or money order. The check or money order will be deposited upon receipt by The Oaks. A refund check will be issued within 10 days after the event, providing all requirements have been met.

Community Parking Rules must be adhered to or the deposit will be forfeited.

NO ALCOHOL IS ALLOWED (includes beer & wine). The only exception to this is if a \$1,000,000.00 insurance policy is provided covering the Association in the event of any accident or injuries. **Any** violation of this requirement will result in forfeiture of the deposit and will be subject to further disciplinary steps being taken. It is understood that I will be responsible for any and all damage to the building and its' furnishings. Further, it will be my responsibility to see that the facility is left clean and orderly at the end of the activity. I agree that if the property is not left totally clean or if there is any damage or if guests violate parking rules (e.g. parking in the street) the Security Deposit may be forfeited and I agree to pay any costs above \$200.00 necessary for cleanup or repairs.

The community swimming pool cannot be “reserved” for private use. Your guests may use the pool at the time of the event but ALL RULES MUST BE OBEYED. This includes proper supervision of all children under the age of 16 by a responsible adult over the age of 18. Also, the residents of The Oaks have the priority right of use of the pool and if the pool capacity is exceeded, guests will be required to vacate the pool.

I have read and agree to the above conditions.

Signature of Resident _____ Date of Request _____

Request: _____ Approved _____ Disapproved
Reason for disapproval _____ Date already booked
_____ Unauthorized function
_____ Other

Deposit Refunded: _____ Yes _____ No

CLUBHOUSE CLEAN-UP SHEET

- 1) All garbage must be taken home with you – we have no public garbage disposal containers.
- 2) If you use the oven, it must be left clean and floors need to be left clean also.
- 3) No drinks or food on the game tables.
- 4) Lock & close all doors (exterior doors including the hallway doors) after the activity and make sure all windows are closed.
- 5) Wipe down all tables and counter tops and clean the sink.
- 6) Vacuum the carpet.
- 7) Make sure the bathrooms are left clean.
- 8) If you use the fireplace, you need to bring your own firewood. We do not supply the wood.
- 9) No nails or tacks in the walls. PLEASE USE TAPE ONLY.
- 10) If you have turned on the heat or the air conditioner, make sure it is turned to off position when you leave.
- 11) Leave light switch #4 on when you leave.
- 12) **Do not move the pool table.**

If these rules are not followed and we need to clean up after your function, money can be withheld from your \$200.00 Security Deposit.

Please sign in acknowledgement of the above:
