



# The Oaks Community Association

5607 Jackson Valley Road • Lone, CA 95640-9629

Phone 209-274-6056 Fax 209-274-6058

laurie@theoaksione.com

## Agenda - Board of Directors – OPEN SESSION

**TUESDAY, FEBRUARY 8, 2022 6:00 pm**

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call of Directors
- D. Reading of Meeting Rules
- E. Approval of Minutes:
  - a. January 13, 2022 Executive/Board Hearing Minutes
  - b. January 13, 2022 Open Board Meeting Minutes
  - c. February 1, 2022 Ballot Tally Meeting Minutes
- F. Open Forum
- G. Jackson Valley Fire Update
- H. Design Review
  - a. 5999 West Park Drive – Driveway/parking extension
- I. Treasurers Report
  - a. Approval of Financial Statements for January 2022
  - b. Discussion and Possible Action Regarding 2021 Reviewed Financials
- J. Discussion and Possible Action Regarding Election of Officers (President, Vice President, Secretary and Treasurer)
- K. Discussion and Possible Action Regarding Safety Officer
- L. Discussion and Possible Action on Removal of, and Addition/Naming of new, bank signatories (3 Board Members on all accounts and 3 + General Manager on Petty Cash Checking and Designation of GM as Allowed Representative regarding all banking, taxes, etc. financial related accounts) for PNC operating checking, Petty Cash Checking, PNC Reserves CD, PNC Line of Credit, PNC Credit cards
- M. Discussion and Possible Action for 2022 Board Meeting Schedule
- N. Discussion and Possible Action on Financial Review schedule for 2022
- O. Discussion and Possible Action regarding Formally Adopting New Governing Documents passed at January 11, 2022 Election and Motion to File new Articles of Incorporation
- P. Distribution of Board Manual and Signing of Ethics Policy by all Directors
- Q. Discussion and Possible Action on Community Violation Board Member schedule for 2022
- R. Discussion and Possible Action on adjusting late fee on Utility Assessments from 10% to 5%, or setting a maximum late fee and correlating revision(s) to Collection Policy
- S. Discussion and Possible Action for Governing Document change to add term limit to Board of Directors
- T. Discussion and Possible Action on revised Election Rules based on new Governing Documents
- U. Discussion and Possible Action regarding Lot 026, 5785 Park Circle lot, home and vehicle abandonment and ownership to The Oaks



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V. Wastewater Update

W. Social Committee Report

X. Future Agenda Items: This item is to Provide Board Members an Opportunity to Request Items to be Placed on Future Agendas. Not an action item.

## Adjourn Meeting

**Open Forum Rules:** During the open forum, each attendee may address the board for up to 5 minutes. A director or manager may briefly respond to statements made or questions asked. Speakers must observe rules of decorum and not engage in obscene gestures, shouting, profanity, or other disruptive behavior. If the speaker is in the middle of a sentence when the time is called, he/she may finish their thought before sitting down. The time guidelines ensure that others will have an opportunity to speak. Speakers may not allow their time to others. All persons must follow meeting rules. \*

\*Meeting Rules: As provided in the "Open Meeting Act," members may observe the meeting but do not have the right to participate in the Board's deliberations or votes. Members may address issues during the open forum portion of the meeting. If attendees become disruptive, they may be expelled from the meeting, and the Sheriff called. Recording Meetings: Regular Meetings of the Board of Directors are recorded for record-keeping purposes. The meetings are not a public meeting, and any recording of the meeting must be approved by the board beforehand.