



# The Oaks Community Association

5607 Jackson Valley Road • Lone, CA 95640-9629

Phone 209-274-6056 Fax 209-274-6058

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## Meeting Minutes - Board of Directors – OPEN SESSION

### Tuesday, January 12, 2020 immediately following adjournment of 6:00 pm Annual Membership Meeting

Meeting reconvened/called to order 6:16 pm

Directors R. Brown, B. Six, D. Morrison, S. Sanchez, D. Calhoun present on site, and new Director B. Fletcher joined the Board and Director D. Calhoun moved from Board to Member seating. Director A. Hutson present via phone/Zoom.

GM Triano noted additional Board application received for Open seat from A. Rodriguez. Director B. Fletcher motioned to seat A. Rodriguez on the Board. Director D. Morrison seconded the motion. Motion passed 6-0-0-0.

GM Triano read meeting rules

Approval of Minutes:

- a. Director A. Hutson motioned to approve December 8, 2020 Board Hearing meeting minutes. Director D. Morrison seconded the motion. Director S. Sanchez and B. Fletcher abstained as was not present at that meeting. Motion passed 4-0-1-0
- b. Director A. Hutson motioned to approve December 8, 2020 Executive Meeting and December 8, 2020 Open Board Meeting minutes. Director B. Six seconded the motion. Director S. Sanchez and B. Fletcher abstained as was not present at that meeting. Motion passed 4-0-1-0
- B. Design Review
  - a. SL5645 – parking. Director A. Hutson motioned to approve the request. Director D. Morrison seconded the motion. Motion passed 7-0-0-0.
  - b. RQM5565 – extend front cement for parking and landscaping changes. Director S. Sanchez motioned to approve the request. Director B. Fletcher seconded the motion. Motion passed 7-0-0-0.
- C. Treasurers Report
  - a. Approval of Financial Statements for December 2020 – GM Triano reviewed financials, balance of Reserves loan of \$ 10,048.29 and Reserves not funded May thru December 2020. All Board members signed off on December financials reviews book.
  - b. GM Triano established financials review schedule as follows (to be done prior to Board meeting immediately following end of prior month – so January 2021 reviewed before 2/9/2021, etc.):
    - i. January 2021 review – early February: R. Brown & A. Rodriguez
    - ii. February 2021 review – early March: A. Hutson, B. Fletcher
    - iii. March 2021 review – early April: B. Six & B. Fletcher
    - iv. April 2021 review – early May: B. Six & S. Sanchez
    - v. May 2021 review – early June: S. Sanchez & D. Morrison
    - vi. June 2021 review – early July: S. Sanchez & R. Brown
    - vii. July 2021 review – early August: D. Morrison & A. Rodriguez
    - viii. August 2021 review – early September: A. Rodriguez & A. Hutson
    - ix. September 2021 review – early October: D. Morrison & B. Fletcher
    - x. October 2021 review – early November: R. Brown & A. Hutson
    - xi. November 2021 review – early December: B. Six & A. Hutson
    - xii. December 2021 review – early January 2022: R. Brown & A. Rodriguez
- D. Organizational:
  - a. Board of Director Appointments –



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- i. Director B. Six motioned to appoint Director R. Brown as Board President. Director S. Sanchez seconded the motion. Motion passed 7-0-0-0.
  - ii. Director A. Hutson motioned to appoint Director B. Six as Board Vice President. Director S. Sanchez seconded the motion. Motion passed 7-0-0-0.
  - iii. Director S. Sanchez motioned to appoint Director A. Hutson as Board Secretary. Director B. Six seconded the motion. Motion passed 7-0-0-0.
  - iv. Director B. Fletcher motioned to remove Director D. Calhoun as Board Treasurer and signor on all BBVA accounts and Edward Jones and to appoint Director A. Rodriguez as Board Treasurer and add as signor on all accounts. Director S. Sanchez seconded the motion. Motion passed 7-0-0-0.
- E. Election Rule Eliminating 1-year Resident Requirement – Member review period has expired, no input received. Director B. Fletcher motioned to approve the elimination of 1-year resident requirement for Board candidates. Director A. Hutson seconded the motion. Motion passed 7-0-0-0.
- F. Write off to bad debt for VC563, \$7,365.39 and VC6029. \$7,352.49 tabled until next meeting once balances adjusted/credits processed.
- G. Park Home Competition and Prizes – tabled until next meeting and Director A. Hutson will bring further detail on what she has done in the past.
- H. GM Triano presented 2020 Financial Recap outlining \$177K+ reduction in Expenses, etc. over 2019
- I. Wastewater Report – Report provided for Board review
- J. Road Committee Report – No activity
- K. Social Committee Report – No activity
- L. Future Agenda Items: Director R. Brown asked that we add mandatory Trash Service to the next agenda.

Director A. Hutson motioned to adjourn meeting. Director B. Six seconded the motion. Motion passed 7-0-0-0.

Meeting adjourned 7:00 pm

Submitted By:

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Ann Hutson, Secretary

Date